**[L.P Miles Elementary School]**

**Date: [September 26, 2019]**

**Time: [3:30pm]**

**Location: [L.P Miles ES Media Center]**

1. **Call to order:** The meeting was called to order at 3:32pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Latonya Rohan for (Thalise Perry) | Present |
| **Parent/Guardian** | Leslie Austin | Present |
| **Parent/Guardian** | Marquita Hixon | Present |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | Arissa Camp-Glover (Chairperson) | Present |
| **Instructional Staff** | Chaquetta Walker (Secretary) | Present |
| **Instructional Staff** | Dr. Karen Hood (Vice Chairperson) | Present |
| **Community Member** | Kenneth Hill | Absent |
| **Community Member** | Rhonda Morgan | Absent |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion to approve agenda made by: **Arissa Camp-Glover**; Seconded by **Chaquetta Walker**

**Motion Passed**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: **[Austin];** Seconded by: **Hood**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker

**Motion Passed**

Members Approving: Arissa Camp-Glover, Chaquetta Walker, Dr. Karen Hood

**Motion Passed**

1. **Discussion Items** 
   1. **Discussion Item 1**: Implementation Plan
   2. **Discussion Item 2**: Increasing ELA data for Georgia Milestone
2. **Information Items**
3. **Announcements**
4. **Fall Festival November 1, 2019**
5. **APTT/Parent Conferences November 14, 2019**
6. **Adjournment**

Motion made by: **K. Hood** ; Seconded by: **Arissa Camp-Glover**

**Motion Passed**

**ADJOURNED AT** [4:28pm]

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**Minutes Taken By:** [Chaquetta Walker]

**Position:** [Secretary]

**Date Approved:** [September 26, 2019]